



NORTH BENGAL STATE TRANSPORT CORPORATION
BERHAMPORE Division

**NOTICE INVITING PRE-QUALIFICATION CUM TENDER (TWO COVER SYSTEM) FOR
ENGAGEMENT OF FULL FRANCHISEE AGENT FOR OPERATION OF NBSTC BUSES**

Memo no: -

NIT No: NBSTC/BHP-DV-TEN/001/2022-23

Date:

Date 03.03.2023

North Bengal State Transport Corporation (NBSTC– herein after referred to as ‘The Corporation’ in some cases) intends to engage Full Franchisee Agent (s) capable to operate and maintain buses and to sell tickets on board by collecting fare at approved rates from the passengers through their own mechanism against advance payment of Monthly Guaranteed Revenue to NBSTC. Totalbuses will be put on tender under this scheme. Interested bidders may bid for any or all of the routes. However, rates shall have to be quoted and Tender Application fees, Earnest Money Deposit shall have to be submitted separately for each of the bus service for which they intend to submit their bid.

Rate per bus per month inclusive of GST is therefore invited from bonafide companies or firms or societies or potential individuals interested to act as Full Franchise Agent in respect of the under mentioned bus services of NBSTC in the two bid system:

1. Details of bus services put on tender:

Sl .	Name of the service	Operating Depot	Vehicle No.(s)	Reserve price of basic monthly Franchise Fees per bus in Rs.(before charging GST)
1	KOLKATA – GITGRAM	BERHAMPORE	WB-63-A-5388	33000.00
2	KOLKATA – BARUA	BERHAMPORE	WB-63-A-5412	33000.00
3	LALGOLA – DIGHA VIA KOLKATA	BERHAMPORE	WB-63-A-5381 WB-63-A-5383	24000.00
4	BERAHAMPORE – RAMPURHAT VIA SHERPUR, BISHNUPUR	BERHAMPORE	WB-63-A-5384	22000.00
5	SURI - PURULIA	SURI	WB-63-A-2357	25000.00
6	SURI - ASANSOL	SURI	WB-63-A-2358	25000.00
7	SURI – KRISHNANAGAR VIA KATWA	SURI	WB-63-A-0386	22000.00
8	ULTADANGA - PANCHTHUPI	ULTADANGA	WB-63-A-5369 WB-63-A 5413	22000.00
9	ULTAANGA - DHULIAN	ULTADANGA	WB-63-A-7049 WB-63-A-0303	24000.00
10	ULTADANGA – KARIMPUR VIA KRISHNANAGAR	ULTADANGA	WB-63-A-0322	25000.00
11	ULTADANGA – SUSHUNIA PAHAR VIA BURDWAN, DURGAPUR	ULTADANGA	WB-63-A-3512	25000.00
12	ULTADANGA – CHATRA VIA DANKUNI	ULTADANGA	WB-63-A-2372	25000.00
13	ULTADANGA – DIGHA VIA AIRPORT, BELGHORIA EXP WAY	ULTADANGA	WB-63-A-5378	25000.00
14	RANAGHAT - DALKHOLA	ULTADANGA	WB-53-A-2360 WB-63-A-7325	25000.00

2. TENDER SCHEDULE:

Name of the Work	Operation of AC/Non-AC buses of NBSTC under Full Franchise scheme
NIT No.	NBSTC/BHP-DV-TEN/001/2022-23 Dated: 03.03.2023
Date of Publication / Uploading of NIT	03.03.2023
Document download & Bid submission Dates & time	From 03.03.2023 to 16.03.2023 till 5.00 P.M (Excluding Saturdays, Sunday & Public Holidays)
Date ,Time & Place of Prebid meeting	On 10.03.2023 at 12.30 P.M. at the Divisional Office, Berhampore, NBSTC
Date& time of Opening of Technical Bid	On 17.03.2023 at 11.00 A.M.
Date & time of Opening of Financial Bid	On 17.03.2023 at 12.30 P.M.
Bid Validity period	120 days
Address of communication & Contact No.	Email Id : nbstc.bhp@gmail.com Mob No: 8910053704 / 9932646818

3. GENERAL INFORMATION AND CONDITION:

- a) The detailed terms & conditions and application forms & documents are available in the NBSTC website www.nbstc.in for downloading and submission as per stipulated tender schedule.
- b) The Tender Inviting authority reserves the right to accept /disqualify/reject any or all bids, and also to reschedule or terminate entire bidding procedure without assigning any reason thereto.
- c) At any time prior to 3 days from the deadline for submission of the bid, the Tender Inviting authority reserves the right to add / modify / delete any portion of the bid document by the issue of an addendum through website www.nbstc.in for information.
- d) The Tender Inviting Authority (TIA) reserves the right to extend the period of bidding / change of date &time for opening of bid under exceptional circumstances. But the Corporation will not entertain any request from any bidder to extend the bidding period / date / time as fixed.
- e) A Pre-bid meeting will be held on 10.03.2023 at 12.30 P.M .at the Divisional Office, Berhampore for clarification of clause(s) as mentioned in the Tender notification where the intending bidders or their authorized representative may remain present. Also, any query to the official e-mail address of the TIA, too, will be entertained.
- f) The bidder shall have to furnish the tender in two Bids; viz. a) Technical Bid & b) Financial Bid. Bidders are requested to go through the terms and conditions thoroughly before submitting the Technical and Financial Bid. The language of the Tender shall be in English.
- g) Technical and Financial Bids must be submitted (as per prescribed format given in Annexure A & B respectively) in two separate sealed covers duly superscribed in the respective covers properly so that the covers are identifiable beyond any doubt.

The Technical Bid cover should be superscribed with the words “**Technical Bid Documents for Engagement of Full Franchise Agent for operation of Non AC /AC buses**” whereas the Financial Bid cover should be superscribed with the words

“**Financial Bid documents for Engagement of Full Franchise Agent for operation of Non-AC/AC buses** “

Both Technical Bid cover & Financial Bid cover should be placed in a big sealed cover outer Cover superscribed with the words “**Bid for Engagement of Full Franchise Agent for**

**Operation of Non-AC /AC buses in route”
under NIT No.....Dated**

- h) Sealed Bids as prescribed above should be put into the specific Tender box placed at the Divisional Office, NBSTC, Berhampore on or before the stipulated time and date fixed and mentioned in the tender schedule.

The Technical Bid will be opened on **17.03.2023 at 11.00 AM**, in presence of the attending BIDDERS or their authorized representatives, at the given address.

- i) In the Technical Bid, the details of the firm/company /organization should be furnished clearly. The Bidder should satisfy all the terms and conditions as contained in the Technical Bid clause.

Eligibility criteria for bidder:

Technical bid submitted by the bidders should contain the following documents required to establish the eligibility criteria of the bidder for the bid:

- 1) Aadhar Card
- 2) Electors' Photo Identity Card (EPIC).
- 3) Pan Card.
- 4) GST registration certificate.
- 5) Trade License.
- 6) Previous Working experience as Ticket Booking Agent under any Govt./Govt. UT/ULB/PRI authorities etc. or any organization recognized by Transport Department ;Govt. of West Bengal (PI attach document)
- 7) Annual Turnover as per IT Return submitted in respect of the previous year _____ . (PI attach copy of ITR Receipt)
- 8) History of debarment from business dealing with NBSTC earlier. (If yes please furnish details)
- 9) Demand Draft /Pay order No. and date in respect of Tender application fees and name of the issuing bank and branch.
- 10) Demand Draft /Bank Guarantee No. and date in respect of Earnest Money Deposit (EMD) fees and name of the issuing bank and branch

- ✓ All the self-attested copies of documents in support of the above along with stipulated Bank Draft /Pay Order towards Tender Application Fees & Earnest Money Deposit (EMD) should be submitted with the Technical Bid. **Any Bid not accompanied by Tender Application Fees, Earnest Money Deposit and/ or requisite credentials for fulfillment of eligibility criteria is liable to be rejected.**

- j) NBSTC at its discretion may ask the bidder for clarification of his bid. Also if for a bus service put on tender ,the rate of Financial bid of the H1 bidder is 20 % and above than the reserve price of that bus service then the Tender inviting authority may seek a written analysis of rate with justification for maintainability of that rate from the H1 bidder and will award the bid to the H1 bidder only he is satisfied with his justification and also he may at his discretion, refuse to accept that bid and his decision as such will be final.

- k) The Technical Bid will be opened first. The Technical Bids shall be examined to ascertain the eligible BIDDERS and covers containing the Financial Bids shall be opened only in respect of successful Bidders who have been declared as technically qualified for further processing on the date mentioned for this purpose in the tender documents. The power of determinations of technically qualified bidders shall vest within the exclusive jurisdiction of the Tender Inviting authority and the Tender Inviting authority shall not be liable to explain its decision in this regard.

- l) Bidders shall have to submit their Financial Bids as per proforma prescribed in the Tender.

- m) The Financial bid of the technically qualified bidders will be opened for evaluation and selection of the successful bidder at the date & time intimated.

- n) Considering fulfillment of all norms for successful bidding in the tender ,the Tender Inviting authority shall issue Letter of Award (LOA) of contract to the technically qualified bidder offering suitable highest Financial bid (H1 bidder)

- o) The Financial Bid of the bidders who quote the rate below the reserve price as fixed by the Tender Inviting authority may be liable to be cancelled. The decision of the authority in this regard will be final.

- p) If the highest (H1) Bid in the opinion of the tender inviting authority does not appear to be satisfactory/suitable then that authority may make further rate negotiation with the H1 and/or other bidders for getting higher rate.
- q) The successful bidder shall be intimated of his selection for the contract. Hence no enquiry in this regard will be entertained.
- r) The tender inviting authority reserves the right to take any legal or other appropriate action if any false or forged document is produced.
- s) If the successful BIDDER fails to commence the work within the scheduled time, the Tender Inviting authority may initiate action to forfeit the EMD deposited by him and this will also authorize the tender inviting authority to make other alternative arrangements for the work. He may call the second highest (H2) bidder and may award the tender to the H2 bidder if the H2 bidder agrees to offer the highest bid registered in tender. If the H2 bidder does not agree, the third highest (H3) bidder may be awarded the tender provided the H3 bidder agrees to offer the highest bid registered. Even if the H3 bidder does not agree to offer the highest bid registered then the relevant tender itself is to be cancelled and fresh tender is to be initiated. Also, in the alternative, the TIA at its discretion, may cancel the particular tender at any intermediate stage when the H₁ or H₂ bidder (as the case may be) fails to offer the highest bid registered and his decision in this regard shall be final.

3.1 VALIDITY:

The rates quoted in the Financial Bid submitted by the bidders shall remain valid for acceptance by NBSTC, for a period of 120 days from the date of opening of Financial Bid.

3.2 APPLICATION FEES:

Bidders shall have to submit a non-refundable Tender Application fee of Rs. **2000/- (Rupees Two Thousand) in the form of Bank Draft / Pay Order drawn in favour of "NORTH BENGAL STATE TRANSPORT CORPORATION" Payable at Berhampore** for each of the bid service along with their Technical Bid to participate in the tender.

3.3 EARNEST MONEY DEPOSIT

Bidders shall have to submit a lump sum Earnest Money Deposit (EMD) of **Rs. 10,000/- (Rupees Ten Thousand) in the form of Bank Draft / Pay Order drawn in favour of NORTH BENGAL STATE TRANSPORT CORPORATION" payable at Berhampore** for each of the bid service along with their Technical Bid to participate in the tender. The amount deposited as EMD will not carry any interest. **Generally, any Technical Bid not accompanied by the EMD is liable for rejection.**

However, bidders eligible for exemption of EMD as per Government rule may avail the same and in that case necessary supporting documents justifying his claim for availing the exemption of EMD must be submitted with the Technical bid documents.

3.4 REFUND OF EARNEST MONEY DEPOSIT

- a) The Earnest Money Deposit of the successful BIDDER will be refunded soon after the payment of prescribed security deposit and on execution of agreement with the North Bengal State Transport Corporation. The Corporation shall, however, have no objection in making adjustment of the Earnest Money Deposit of the successful BIDDER with the amount of security deposit to be made by him, if specifically requested by the successful BIDDER.
- b) The Earnest Money Deposit of the unsuccessful BIDDER will be refunded after 30 days from the date of awarding the work to the successful BIDDER without any interest against application.

3.5 FORFEITURE OF EARNEST MONEY

The Earnest Money Deposit made by the BIDDER is liable to be forfeited without any prior notice under one or more of the following circumstances:

- a) If a SUCCESSFUL BIDDER withdraws his offer before the bid validity period.

- b) If the SUCCESSFUL BIDDER fails to make payment of the security deposit within the stipulated time.
- c) If the SUCCESSFUL BIDDER fails to execute the agreement in proper manner within stipulated time.
- d) If the SUCCESSFUL BIDDER fails to comply with any clause contained in the tender.
- e) In addition to the forfeiture of Earnest money Deposit, the tender inviting authority may initiate steps to blacklist that bidder and may debar the bidder from making any business dealings in future.

3.6 SECURITY DEPOSIT

- i. The successful bidder shall have to furnish a lump sum security money of **Rs 50,000/- (Rupees Fifty Thousand)** per bus either by Demand Draft in favour of ‘**NORTH BENGAL STATE TRANSPORT CORPORATION**’ payable at **Berhampore** or in the form of a Bank Guarantee from a Nationalized/scheduled bank within 7(Seven) days from the date of receipt of Letter of Award (LOA) of contract from the Tender Inviting authority
- ii. The successful bidder shall also execute an agreement on a Non-judicial stamp of Rs. 10 (Rupees Ten) in the proforma prescribed by the Tender Inviting authority along with the security money. Bidder should note that the applicable stamp duty for execution of agreement should be paid by him.
- iii. The amount deposited as Security Deposit will not carry any interest. The Bank Guarantee should cover the contract period and the date of validity of raising claims under the Guarantee should be for a further period of six months from the expiry of the contract period. Work order will be issued to the successful bidder only on proper receipt of security money.
- iv. If the successful BIDDER fails to remit Security Deposit as determined within the stipulated period and/or subsequently fails to execute the agreement or violates any of the conditions of the agreement as executed during the period of contract, NBSTC shall be at liberty to forfeit EMD/ security deposit as it may consider appropriate to compensate its loss of reputation as well as pecuniary loss. Security money may be adjusted with penalties, dues, etc.
- v. If the SUCCESSFUL BIDDER, after being communicated in writing about their engagement, fails to carry out the job smoothly and properly, or to address irregularities and grievances caused while serving the passengers penal measures shall be taken against the Agency and the security deposit received from him shall be forfeited.
 - . The tender inviting authority may also initiate steps to blacklist that bidder and debar the bidder from making any business deal with the Corporation in future.
- vi. This will also authorize the tender inviting authority to make other alternative arrangements for the work viz; engagement of H2/other bidders on proper rate negotiation.

4. TERMS & CONDITIONS OF ENGAGEMENT

- 1. The engagement as Full Franchisee Agent (FFA) will be for an initial period of 1(one) year which may be extended up to further 2(two) years subject to satisfactory performances. Corporation retains the right to terminate the contract any time without assigning any reason.
- 2. The FFA will be provided with the fare chart on the basis of which the fare is to be collected. No extra charges shall be levied on the passengers. The FFA shall have to ply the vehicle as per time-table, route alignment and trips of operation prescribed by the Corporation. The FFA shall have to issue tickets through Electronic Ticketing Machine (ETM) allotted to him. In case of non-issue of ETM or malfunctioning of the ETM issued, paper tickets printed by the FFA at their own cost in the prescribed format and duly approved by the Divisional Manager concerned shall have to be issued to the passengers for appropriate fare.
- 3. The FFA shall ply the services at least 24 (twenty-four) days in a month without fail. For operation of service below that level a penalty @ Rs. 2,000/- (Rupees two thousand) per day will be levied on the FFA for each non plying days and the total accrued penalty amount for a month will have to be deposited at the Depot Cash Section within 3(three) days of the following month failing which it will be treated as event of default on the part of the FFA and the concerned FFA will not be allowed to operate on route.

4. The FFA shall deposit the entire amount of Monthly Franchise Fees with applicable taxes as fixed in the work order for the bus service to the operating depot of NBSTC in advance by 25th of the previous month for operation in a particular month and obtain monthly authorization from the In-charges of the Depot or any other competent officer as deputed by Divisional Manager of NBSTC for engagement in bus service as Full Franchise Agent . The traffic section will allow the vehicle to operate in route by the concerned Full Franchise Agent only after verification of cash deposition slip of the agent and getting concurrence from the concerned In-charge of the Depot.
5. Corporation reserves the right to suspend the operation of any/all services/routes allotted to the operator for any period for some exigency or to comply some Government directives.
6. Corporation will not engage any Driver or conductor in the said service allotted to the Franchise Agent and the Agent will have to depute his own Driver and conductor.
7. The FFA shall have to engage requisite manpower like Driver, Conductor/Helper /Other staff for plying the buses. Engaged staff should have required training/academic and technical qualification/ physical standard/ experience and valid license as per M.V. Act and Rules.
8. List of personnel so engaged by the FFA shall have to be furnished by the agency with all particulars to the operating depot of NBSTC well in advance ensuring that such person hold good behavior. Such person shall carry and display photo identity card to be issued in prescribed format by the Agency.
9. NBSTC shall not take responsibility of job or liabilities whatsoever pertaining to the manpower deployed by the agency. The FFA shall be responsible for payment of wages and contribution of EPF , ESI and other statutory liabilities as may be required by law.
10. The Full Franchise Agent, through his manpower eligible for the job, shall issue tickets in formats approved by the corporation to every passenger against the fare collected. Such tickets of different denominations shall bear the information about: “**OWNER, PERMIT HOLDER & SERVICE OPERATED BY**” and carry the amount of fare.
11. The FFA shall be responsible for all day-to-day maintenance works of the buses allotted to him.
12. All schedule maintenance / repairing works of bus as per recommendation of the Bus Manufacturer will have to be done by the FFA at his own cost.
13. The Schedule maintenance work & the repairing jobs of the bus will have to be done by the FFA with his own manpower /set up at the corporation premises or in the authorized /reputed workshop having good credential and duly approved by the Divisional Manager concerned under guidance of the Mechanical In-charge of the concerned Depot of NBSTC.
14. The FFA shall have to undertake requisite en-route repairing works of the buses and bear its cost. The Corporation shall not be responsible for interruption of service and loss of revenue if any caused by such en-route repairing works of the buses.
15. In the beginning, NBSTC will provide mechanically fit buses with supply of requisite tyre, battery to the FFA for starting operation of buses as per engagement order.
16. Thereafter, the FFA shall have to undertake all requisite maintenance activities of the buses allotted to him on making provision of all spares including tyre and battery at his own cost.
17. For covering the scheduled KM as per maintenance schedule of the buses/ as recommended by the Bus Manufacturer, the cost of spare of the heavy units / accessories of the buses for reconditioning and replacement of Engine/Gear Box / Crown Tail will be borne by NBSTC but the personnel cost/ repairing cost will be borne by the agency.

18. The FFA shall produce the bus before the Depot-in-Charge for inspection after every 15 days. He shall have to submit a monthly status report about the mechanical condition of the buses to the Divisional Manager. The report should be duly authenticated by the Mechanical-in-Charge of the concerned depot on the basis of the latest inspection report in respect of the vehicle.
19. NBSTC will not supply the fuel and lubricant required for running the bus. The FFA shall have to arrange for the same at his own cost at the rate applicable for NBSTC. However he may purchase the same from NBSTC depot outlet on application, at rates applicable to NBSTC.
20. All en-route operational expenditure like Toll tax, parking fees, etc. related with the operation shall have to be borne by the FFA. As all the buses of the Corporation is covered by FASTAG facilities, any amount debited from the FASTAG Account of the Corporation for paying toll for the buses given to the FFA shall have to be re-imbursed by the FFA to the Corporation.
21. Before execution of the Agreement, the FFA shall have to deposit the insurance amount as fixed under comprehensive insurance scheme alongwith Cost of obtaining Pollution Certificate, Certificate of Fitness and Route Permit for the allotted buses on pro rata basis covering the period of contract.
22. Accident liabilities other than the insurance coverage of the buses/crews/passengers if any shall have to be borne by the FFA.
23. The FFA shall be at liberty to depute inspecting staff to ensure that selling of tickets to the passengers does not attract any irregularity or impropriety and there is no loss of revenue. The checking staff of NBSTC may also conduct periodical checking of the buses entrusted to the FFA to check probable irregularities and will have the power to impose penalty/fine as per norms of the WBMVR/Corporation.
24. Normally, the buses shall be parked at NBSTC depot after completion of operation but in exceptional circumstances the FFA may park the buses under their custody with the intimation/permission of the In-Charges of the depot and in such case, officials of the Corporation shall make an inspection of the parking site a-priori and if satisfied, the Depot-in-Charge will issue necessary permission.
25. The FFA shall have to carry out his engagement as per contract following all stipulated Government /Corporation rules from time to time.
26. The directives of the **Transport Department** as conveyed under **Memo. No. 562/WT/3M-3/2005 Dated 08.02.2018**(copy enclosed) regarding operational management, vehicle maintenance & engagement of staff should be strictly followed for operation under Full Franchise Scheme.
27. Carrying of luggage /goods will be followed as per MV Act/Rules.
28. In case of breakdown or any other valid reason, passenger relief should be made by both the FFA and other own operated corporation services.
29. The FFA shall incorporate in its work plan other matters as may be communicated from time to time by NBSTC.
30. All liabilities for proper deposition of GST charges to the Government as per rule shall have to be borne by the Franchise Agent. NBSTC will bear no responsibility for the same.
31. The FFA shall indemnify the NBSTC from any tax liabilities arising out of the sale of tickets in the buses of the corporation by the agency or its men/employees/workers/staff etc. The corporation shall have the liberty to impose the appropriate percentage of tax liabilities as would be applicable as per Government rules for this purpose and the agency will be liable to pay the applicable tax percentage over and above the guaranteed monthly Revenue/Franchise charges. The Full Franchise Agent shall have to pay applicable (currently @ 18%) GST Charges over the accepted consolidated basic monthly Franchise Fees.
32. The agency should indemnify the corporation against any loss, financial or infrastructure arising out of his misconduct , theft, mishandling, negligent act, willful damage, etc. on the part of their employee/agent/management etc.
33. The amount of monthly Franchise Charge will be hiked due to increase of fare or other otherwise in future.
34. Concession will be allowed to the passengers as per Notifications issued by the Transport Department, Government of West Bengal.

35. If any complaint is received from the passengers or other persons, the FFA will be held liable as per rule.
36. In the event of any discrepancy/disputes during the contract period the FFA shall promptly bring it to the notice of the concerned Divisional Manager of NBSTC through respective In-Charges of the Depot for examination/negotiation and initiating need based corrective action for speedy disposal and settlement of the issue. Such decisions taken by the Divisional Manager concerned will be binding on the party and no further correspondence in such issues will be entertained.
37. Any dispute /arbitration to be settled in the court of law shall be at the jurisdiction of the district of Murshidabad.
38. In all events of non-compliance of terms and conditions of the agreement and/or events of loss of reputation or revenue of NBSTC directly or indirectly, it shall be treated as event of default on the part of the FFA and any occasion of default shall lead to termination of the relevant contract and NBSTC shall also remain authorized under the agreement to forfeit Security Deposits made by the FFA to recover the loss caused by interruption in service and revenue loss.

Sd/-
Divisional Manager
NBSTC, Berhampore

Memo no: -

Date:

Copy forwarded to:

1. The Managing Director, NBSTC, Cooch Behar for his kind information please.
2. The Chief Accounts Officer -Cum-FA, NBSTC Cooch Behar for his kind information please.
3. The Chief Engineer, (I/C) NBSTC, Cooch Behar for his kind information please.
4. The Director of Operations (I/C) NBSTC, Cooch Behar for his kind information please.
5. The EDP Programmer, Computer Cell, PB, NBSTC with a request to upload in NBSTC Website.
6. Murshidabad ZilaParishad office, Berhampore, Murshidabad.
7. The SDO Office, Berhampore, Murshidabad.
8. The Municipality Office, Berhampore, Murshidabad.
9. Notice Board at Mohanlal - Mirmadan Bus Terminus, Berhampore, Murshidabad.
10. Notice Board at Division Office, NBSTC, Berhampore Division.

Sd/-
Divisional Manager
NBSTC, Berhampore

TECHNICAL BID FORMAT
(To be filled up and submitted by the Bidder)

1.	Name of the owner/ firm/ company	
2.	Registered address of business (Pl attach copy of proof of the address)	
3.	E-mail address (if any)	
4.	Telephone No. (if any)	
5.	Mobile No.	
6.	Trade License No. with date (Pl attach copy)	
7.	Authority issuing Trade License	
8.	PAN No. (Pl attach copy of Pan Card)	
9.	AADHAR No. (Pl attach copy of AADHAR Card)	
10.	EPIC No. (in case of proprietorship)	
11.	GSTIN No. (Pl attach copy of certificate)	
12.	Previous Working experience as Ticket Booking Agent under any Govt./Govt. UT/ULB/PRI authorities etc. or any organization recognized by Transport Department; Govt. of West Bengal (Pl attach document)	
13.	Annual Turnover as per the IT Return submitted in respect of the Previous Year _____ (Pl attach copy of ITR Receipt).	
14.	History of debarment from business dealing with NBSTC earlier (If Yes, please furnish details)	
15.	Demand Draft/ Pay Order No. and date in respect of Tender Fees and name of the issuing Bank and Branch	
16.	Demand Draft/ Bank Guarantee No. and date in respect of Earnest Money Deposit(EMD) and name of the issuing Bank and Branch	

I/ we confirm that the information above is true to the best of our knowledge and belief and if anything in contrary is proved at any stage of the tender, or even after getting awarded with the tender (if any), I/ we will be bound to abide by any administrative/ legal steps taken by NBSTC to that effect.

I/We further undertake that I/ we would abide by the terms & conditions of North Bengal State Transport Corporation as laid down in the tender notice.

Thanking you,

Yours faithfully,

Place:

Dated:

(Signature with Business Stamp)

N.B. Pl strike out whichever is not applicable.

**FINANCIAL BID FORMAT
(To be filled up and submitted by the Bidder)**

To
The Divisional Manager,
North Bengal State Transport Corporation
Berhampore Division

Add recent
passport sized
photograph (s) (in
case of individual/
partnership firm

Sub: - Engagement as Full Franchisee Agent in Non AC /AC Bus in the bus service

Ref: - NIT No.

Sir,

I/We..... proprietor(s) of the firm
..... having address at
.....would like to
perform as Full Franchise Agent in the bus service
.....

I/We have examined the Tender Document and on accepting the terms and conditions incorporated in the tender I/We quote my/our offered rate as hereunder:

- A. No. of bus (es) to be allotted as per tender document =
- B. Basic offered rate of Monthly Franchise Fees for each bus = Rs. (Rupees
.....) only.

Yours faithfully,

Place:

Dated:

(Signature)

[Business Stamp]

N.B. 1. Pl strike out whichever is not applicable.

2. Pl quote the rate both in Figures and in words.